

General Information

S.A College of Education, Village : Sikandra , Bhuie Road ,Silao , Bihar Sharif , Nalanda , Pin – 803117, was established in 2008 running under Nalanda Minority Educational & Welfare Trust is Registered under the Minority institution Act article 30 (1) , having function office of the Trust at Fatima Manzil, Asim Behari Nager, Sohsarai, Nalanda -803118. The college is recognized by The National Council for Teacher Education (NCTE) , ERC Bhuneshwer , Govt. of India and affiliated to Magadha University, Bodh Gaya .

S.A College of Education is in a well equipped building with well equipped laboratories, library and other essential facilities as required by the National Council for Teacher Education. It is established in the peaceful, area and well communication from Railway & Road and surrounded by hilly , greeneries and Rivers . **S.A College of Education** is located near by the Bihar Sharif town is the district headquarters at a distance of 10 km and 5 km from famous all over the world for the ancient International Monastic **Nalanda University** , as well as Rajgir , Pawapoori and Bodh Gaya

EDUCATIONAL QUALIFICATION :

The minimum educational qualification required for admission to B. Ed course is Bachelor's/ Master Degree or equivalent with 50% Marks (Relaxation as per NCTE/ state Govt.)

RESERVATION OF SEATS

The college follows strictly as Minority Intuition act and the policy of reservation of the Govt. of Bihar in case, there is no candidate for reserved categories, the seats will be offered to candidates outside these categories.

ENCLOSURES

All filled up application forms for admission test shall be accompanied :-

- (i) Photocopy of mark sheets (from matric to higher education).
- (ii) Photocopy of certificate of matriculation or equivalent examination, for proof of age.
- (iii) **Original** copy of C.L.C./Migration Certificate (if University is not same).
- (iv) Photocopy of character certificate.
- (v) Oneself addressed and stamped Rs. 30/- envelope for -correspondence.
- (vi) Two Passport size and one stamp size recent color photographs.
- (vii) Photocopy of Caste certificate (in case of SC/ST/OBC)
- (viii) Photocopy of medical certificate from a Civil Surgeon practitioner (in case of physical handicapped).

CERTIFICATE VERIFICATION FOR ADMISSION

- (i) Candidate will have to produce all original mark sheets, certificate and testimonials at the time of counseling or interview for admission.
- (ii) Admission of any candidate is provisional and may be cancelled if any discrepancy is detected or the candidate fail to comply with the rules & regulations, and other conditions as laid down by the college or **not paid dues/fees on time** .
- (iii) Admission even after confirmation may be cancelled in case the students don't attend 80% classes & show satisfactory progress in their review monthly studies.
- (iv) In case a candidate fails to report on the due date with the required documents and fee for admission, He/ She will forfeit his/her claim for admission and the seat so render vacant will be allotted to other candidate.

- (v) Rules of eligibility are followed strictly. The college however reserves the right to refuse admission to any candidate without assigning any reason.
- (vi) Once fees paid shall not be refunded in any case .

PHYSICAL FITNESS

The applicant should have good Health and free from any mental and infectious diseases. Therefore the candidates will have to submit medical certificate from a Civil Surgeon practitioner.

APPLICATION FORM BY HAND

The prospectus and the application form for admission shall be available at the counter of the College on all working days. Prospectus with application form is priced at Rs. 500/- (Rs. Five Hundred Only). This can be obtained from the S.A College of Education at Silao , Nalanda .

APPLICATION FORM BY POST

Request for the supply of application forms, should be accompanied with a Bank Draft for Rs. 550/- (Rs. Five Hundred Fifty) only duly crossed in the favor of S.A College of Education , Punjab National Bank payable at Silao .

APPLICATION FORM THROUGH WEB-SITE

Application form and Prospectus may be down-loaded from our website - [Download Form](#)
Acceptance of the application form is subject to payment of Rs.500/- (Rs. Five Hundred) in the form of Demand Draft in the favor of S.A College of Education , Punjab National Bank payable at Silao .

SUBMISSION OF APPLICATION

The application form should carefully fill-up by the candidate as per instruction mentioned therein. Incomplete forms may be rejected. Those who wish to apply in more than one course, should submit separate applications form for each course with separate prescribed fee of Rs.500/-

LAST DATE FOR RECEIPT OF APPLICATIONS

The candidates are required to submit their application form either personally or by Registered Post with one self addressed envelope with requisite stamp for registered -correspondence, before / on the date fixed for it in the advertisement.

SELECTION PROCEDURE

The merit list of successful candidates will be drawn up on the basis of the marks obtained in the entrance test and personal interview. The candidate whose name appears on the merit list must report within the prescribed dates. The successful candidates from out of the state will be informed by post immediately. They will have to report within the prescribed dates to deposit their fees and for securing admission. Failure to report in time may lead to cancellation of selection. The candidates have to report to the principal who would sign an acknowledgement slip and give date and time after verifying that the candidate's name appears on the merit list. Admission will be offered to candidates as per serial number in merit and waiting list subject to availability of seat after his/her certificate etc. are checked to be in order, the principal who would then give the candidate an authority to deposit fees. The

candidate must deposit the fees at the same day. In case of any complaint/difficulty about the payment of fees. Principal may be contacted without fail. Admission cannot be guaranteed if fees are not paid on the day on which the authorization to deposit the fees have been issued. The merit/waiting list shall be displayed on the Notice Board of the college and successful candidates will be informed by post on the address mentioned in their application form. Although the college will try its best to send intimation regarding selection, the candidates are advised to see Notice Board of the college on the date fixed for putting up the merit list. There will be no responsibility of the college regarding non-receipt of Admission Card by post.

Payment of FEES AND Other Charges

The amount of tuition fees and other charges will be fixed by the college authority each year. Keeping in view the amount of tuition fees recommended by Management/Govt., once realized will not be refunded in any case.

PAYMENT OF FINES

Student shall have to pay on demand, any fine imposed on him or the cost of any damage or loss or library books, equipment or other college property. Failure to do so, may result in the expulsion of the student from the institution Rolls.

STRIKING OFF ROLL

The name of the student may be struck off the rolls on account of the following.

- (i) His/her own request endorsed by his parent/guardian.
- (ii) Continued absence without obtaining leave for six consecutive days.
- (iii) Irregular attendance and poor progress in studies.
- (iv) Poor progress in studies.
- (v) Non - payment of any fee/fine was levied by college authority for 20 days, after the last date of payment. The principal however, may grant not more than 10 days of grace in deserving cases on application by the parents/guardians. Now withstanding anything contained above in the matter of striking off Rolls the college will follow the audit-electrum pertain principal i.e. parents/guardian of the concerned students will be given reasonable opportunity in this regard.

DUES :

All dues to the college should be cleared by student before they are permitted to appear in Annual/Final examination or specified time .

TEST AND EXAMINATIONS :

Each students shall take the respective examination conducted by the college/ university and department of Education Government of Bihar as per the following rules.

- (i) Courses of Study : Each student shall attend and complete the required courses of study including the Theory, Practical, Practicing Class and sectional as prescribed by NCTE, college or the university.
- (ii) Attendance : At the end of the academic year the student who fails to secure 80% of attendance in each subject (Theory and Practical, Practicing separately) will not be allowed to appear in the Annual Examination conducted by the Authorities/Universities.

DISCIPLINE

All students admitted to the college will be under the complete disciplinary control of the administration of the college or any other officer appointed by the college for the purpose and must conduct themselves in accordance with disciplinary rules of the college as framed and notified by the principal from time to time.

LIBRARY FACILITIES :

The college has been provided with good library and the students are advised to make full use of the same. Well equipped library with text and reference book, Education Encyclopedia, Year Book, Electronic publication, CD-Rom and journals on teacher education.

LABORATORY :

Books of Science, Psychology, Health Education, Physiology and Anatomy laboratory with apparatus for experiments related to education are available.

COMPUTER LAB :

A full fledged Computer lab with internet facility and multimedia with sufficient number of Computer available for practical Training and number of magazines.

PLAYGROUND :

Games facilities with a playground, Yoga, Indoor and outdoor games are also available.

PRACTICAL AND PRACTICE TRAINING

Students may be detained for practical & practice training during the period of summer vacation. They also may be required to undergo such practical and practice training as prescribed by the college according to syllabus, before the award of the training facilities for training during their course of study and training and placement after completion of the courses are being arranged for the student. The objective of this and placement programme is to impart proper training to students with a view to make them suitable for (i) securing proper placement in the field (ii) Getting admission for higher studies based on the individual talent and aptitude. The field practice and practical training are arranged at the cost, risk, liability and responsibility of the students on his/her parents/guardians.

EDUCATION TOUR

Education Tour will be conducted for final year students in different regions of India in autumn vacation in accordance with relevant rules.

GAMES AND SPORTS

The students are expected to take part in games and sports. Facilities for both indoor as well as outdoor games may be provided by the college.

CO-CURRICULAR ACTIVITIES

Students are expected to take active interest in co-curricular activities like eloquence, dramatics, music, debate, etc. Each student must become a member of Training Society of

the College. The college may establish hobby centers through which students may pursue hobbies like photography, painting cultural, sport activities etc.

TEXT BOOKS AND EQUIPMENTS

All students shall have to manage on their own accord text books which the college, the university , NCTE may prescribed from time to time. Parents / Guardians are advised to see their wards to procure the text books and other necessary items to cope up with the learning process and simultaneously for the qualitative class room interactions in particular academic standards in general .

COLLEGE HOURS

The college office shall remain open from 9.30 a.m. to 4.30 p.m.

The college library shall remain open during the class hours. Office library and other scheduled facilities of the college may be changed for the academic interest and purpose of the course.